



JOB DESCRIPTION

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| JOB TITLE: TRUCK MECHANIC | |
| Reports to: MANAGING DIRECTOR | Division: SOLID WASTE COMPLEX |
| Classification: FT – HOURLY | Department: FLEET MAINTENANCE |
| Exempt Category: NON-EXEMPT – CRAFT | Approved: |
| Effective Date: 2020-DEC-22 | Gerard Velazquez, President/CEO |

JOB SUMMARY: Truck Mechanics are responsible for the maintenance and repair of diesel-powered vehicles. Their duties include running diagnostic tests on vehicles & heavy equipment to gauge performance and maintaining detailed records of the vehicles they have serviced. The primary duties of a Truck Mechanic include performing diagnostic tests on diesel vehicles & heavy equipment to find faults, analyzing diagnostic test results, and repairing or replacing engine, steering, transmission, under carriage, hydraulic systems, braking or lighting system components.

Truck Mechanics need to be highly organized and communicate effectively, as they will be expected to maintain detailed records of serviced vehicles and interact with customers on a daily basis.

ESSENTIAL JOB FUNCTIONS:

- Running diagnostic tests on vehicles.
- Analyzing diagnostic test results.
- Replacing vehicle engines, steering mechanisms, transmissions, and braking systems.
- Checking vehicle lighting systems.
- Test driving vehicles to gauge performance.
- Performing preventative maintenance on service trucks.
- Maintaining detailed records of serviced vehicles.
- Adhering to an inspection procedure checklist.
- Maintaining a parts inventory.
- Ensuring the cleanliness of the shop.

NOTE: These statements are intended to describe the general nature and level of work involved for this position. It is not an exhaustive list of all responsibilities, duties and skills required for this position.



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KNOWLEDGE, SKILLS & ABILITIES:

- In depth understanding of diesel engines, as well as mechanics and engineering in general.
- Good analytical and problem-solving skills to find the source of problems / malfunctions and rectify the same.
- Ability to work with hand tools, precision, and other equipment.
- Ability to operate heavy equipment in landfill as needed.
- Computer skills, as several diagnostic procedures and precision repairs may be carried out with the aid of computers.
- Attention to detail.
- Good interpersonal skills.
- Excellent verbal communication skills.
- Good organization skills.

LICENSING AND CERTIFICATIONS:

Valid New Jersey Drivers' License, required / Class A CDL, preferred
 Certification in Mechanical or Automotive Engineering
 ASE Diesel Certification, preferred
 3-5 Years' Experience

SUPERVISORY RESPONSIBILITIES:

ENVIRONMENTAL AND PHYSICAL DEMANDS:

This position may require all or some of the following: driving, standing, walking, sitting, talking, hearing, seeing, feeling, grasping, climbing, balancing, crouching, crawling, kneeling, reaching with hands or arms, lifting up to 50-lbs. and exposure to environmental conditions.

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